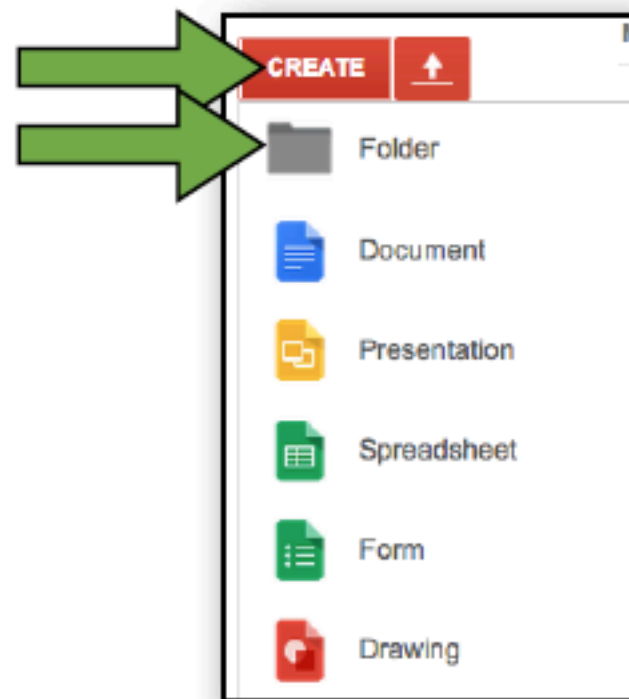


## How to Create Folders

In Drive click Create-Folder  
or Press



## How to Organize Files into Folders

Check the box next to the file  
Click on More-Organize

